



義安公司主辦 義安小學

NGEE ANN PRIMARY SCHOOL

344 Marine Terrace, Singapore 449149

Tel: 64418677 Fax: 64417411

Website: www.ngeecannpri.moe.edu.sg Email: naps@moe.edu.sg

18 March 2022

Dear Parents/Guardians,

P2 Updates (2/2022)

1. School-Home Partnership

As stated in our previous letter dated 7 January 2022, we encourage parents/guardians to communicate with your child's/ward's teachers via the Student Handbook. The handbook is a platform for parents to check on the child's/ward's daily assignments and instructions given by the teachers. Please also ensure that your child/ward has his/her Student Handbook in the school bag every day.

Parents/guardians can also communicate with the teachers via email (FTs' email addresses can be found in our school website), school's email (naps@moe.edu.sg) or through calling the school General Office (Mondays to Fridays, 8.00 a.m. to 5.00 p.m.) at 6441 8677.

Our teachers are not obliged to share their personal mobile numbers for communication with parents/guardians. Please use the school's main mode of communication stated above. We seek your understanding to respect our teacher's time by contacting them only during school hours (7.30 a.m. to 5.00 p.m.) and that they may not be able to respond to you immediately as they might be in class.

If an incident occurs, allow the teacher/school time to verify the facts before engaging you, so that the incident involving your child/ward can be resolved in a fair and objective manner. When disagreements occur, we seek your understanding to stay open and find out more from the school. Allow the teachers the opportunity to establish the facts and work with you to resolve disagreements amicably.

Our children succeed when schools and parents/guardians work hand in hand to support them in learning self-management skills, taking responsibility and building resilience. We look forward to building a strong and positive School-Home Partnership with you.

2. Parent-Teacher Meeting

In line with the school's continuous efforts to foster School-Home partnership, we will be organising our Parent-Teacher Meeting (PTM) this term. More details will be provided at a later date.

Thank you.

Yours faithfully,

Mr Adam Quek

Level Manager (Primary 2)